



Richard I. "Rick" Ducote, Jr., CLA
Rapides Parish Assessor • Alexandria, Louisiana

Mailing Address Change Request

I, _____, the undersigned property owner or interest owner in the property below, do hereby request the Rapides Parish Assessor's Office to change the mailing address on the following assessment(s) for the _____ tax roll.

Assessment Number(s):

Current mailing address is:

New mailing address should be:

I can be reached at the following phone number and/or email address for any additional information that may be needed.

Phone Number

Email Address

I acknowledge that changing the mailing address on an assessment with Homestead Exemption could cancel said Homestead Exemption and any Special Assessment Freeze that may be associated with the assessment.

Sworn to and subscribed this _____ day of _____, _____.

For Office Use Only:
Type of Photo ID:

Verified By:

ASSESSOR OR DEPUTY ASSESSOR

Signature

Notary Signature

Notary Name/Bar Roll Number

*If photo ID is provided and checked, this document does not need to be notarized.

For Office Use Only:
Date Changes Made: _____ Date Request Scanned: _____
Changed By: _____ Scanned By: _____